MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 17TH DAY OF JANUARY, 2017.

On the 17th day of January, 2017 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Steve Floyd	Assistant City Manager
Bruce Green	City Attorney
Kara Atwood	City Secretary
Rodney Ivy	Human Resource Director
Gerald Williamson	Police Chief
David Thomas	Assistant Police Chief
Duane Freeman	Assistant Fire Chief
Belinda Southern	Finance Director
Dorothy Wilson	Planning & Zoning Director
Steve Pokey	Street Department Director
Mike Akridge	Parks & Recreation Director
Barbara Thompson	Main Street Director
Jason Arnold	Water & Sewer Director
Dale Allred	Inspection Services Director
Sid Munlin	Information Technology Director
Kent Havard	Solid Waste Director

being present and;

Rocky Thigpen	Councilmember, Ward No. 5

being absent when the following business was transacted.

1. The meeting was opened with prayer by Brother Steve Killam of St. Pauls's United Methodist Church.

2. Mayor Bob F. Brown welcomed Leadership Lufkin and visitors present.

3. **MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 20, 2016 - APPROVED**

   Councilmember Lynn Torres moved to approve the minutes of the meeting as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

4. **RECOGNITION OF LUFKIN POLICE OFFICERS FOR MERITORIOUS SERVICE.**

   Mayor Bob F. Brown recited a letter written by Assistant Police Chief David Thomas detailing the events that prompted the honoring of Officers John Dean and Heath Williamson. Recorded footage from the Body-Worn cameras worn by the Officers was viewed. Mayor Brown thanked the TLL Temple Foundation for the Body-Worn Camera Grant. Mayor Brown presented the Medals of Meritorious Service to Officers John Dean and Heath Williamson. Council and attending Citizens congratulated the Officers.

NEW BUSINESS

5. **FIRST READING OF AN ORDINANCE PROVIDING FOR THE CALLING AND ORDERING OF A GENERAL ELECTION FOR THE CITY OF LUFKIN, TEXAS, TO BE HELD AT TWO (2) POLLING PLACES IN LUFKIN, TEXAS ON MAY 6, 2017 FOR THE PURPOSE OF ELECTING A COUNCILMEMBER FOR WARD NO. 5 AND WARD NO. 6 - APPROVED**

City Manager Wright stated that the City of Lufkin would conduct a General Election May 6, 2017 for the purpose of electing a Councilmember for Ward No. Five (5) and Ward No. Six (6). City Manager Wright furthered that the Ordinance established dates and the location for early voting in person and by mail; delineated the City Secretary as the Early Voting Clerk and allowed for the posting of the notice of election. City Manager Wright stated that the voting locations for Election Day would be determined at a later date by an amendment to the Ordinance. City Manager Wright concluded that Staff recommended City Council approve the First Reading of the Ordinance for the calling and ordering of a General Election to be held May 6, 2017 for the purpose of electing a Councilmember for Ward No. Five (5) and Ward No. Six (6).

Councilmember Torres moved to approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

6. **APPROVAL OF THE 2016–2017 CITY OF LUFKIN STREET OVERLAY PROGRAM AND A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2016–2017 OPERATING BUDGET (BUDGET AMENDMENT NO. 8) APPROPRIATING THE FUNDING - APPROVED**

City Manager Wright stated that there were two (2) parts to the motion for Item No. 6. City Manager Wright furthered that the first part consisted of approving the street overlay list for the current year. City Manager Wright stated that the second part to the motion for Item No. 6 consisted of approving the moving of funds forward from the previous year's street overlay list for the purpose of completing the list. City Manager Wright furthered that the proposed 2016/2017 Street Overlay Program was being presented for City Council approval and that all City streets were inspected by City Staff and all distresses were measured and recorded. City Manager Wright stated that the data was then entered in the Pavement Management Program (Micropaver) per street section. City Manager Wright furthered that all street sections were given a Pavement Condition Index (PCI) number between 0 and 100, with 0 being the worse and 100 being the best. City Manager Wright stated that all streets were designated as either residential, collector or an arterial street based on function, continuity and daily vehicle use. City Manager Wright furthered that the streets were then ranked from worst to best, with a PCI rank of 55 or less being determined for improvements. City Manager Wright stated that the street sections were then selected based on the Pavement Condition Index (PCI), road designation, condition of utilities and available funding per ward. City Manager Wright furthered that maps of each ward were attached in the packet for review and additionally a Resolution was included authorizing Budget Amendment No. 8, which moved the funds from the 2015/2016 budget to complete the projects that remained from the previous Fiscal Year.

Street Director Steve Poskey presented maps and the proposed improvements for each ward. Street Director Poskey offered to answer questions. There were none.

City Manager Wright concluded that Staff recommended City Council approve the 2016/2017 Street Overlay Program as presented and approve a Resolution authorizing Budget Amendment No. 8.

Councilmember Bonner moved to approve the Resolution as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

7. **RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2016-2017 OPERATING BUDGET (BUDGET AMENDMENT NO. 9) APPROPRIATING THE FUNDING FOR THE ECONOMIC DEVELOPMENT INCENTIVE FOR REX PERRY HYUNDAI OF LUFKIN - APPROVED**

City Manager Wright stated that during the City Council meeting of December 15, 2015, City Council approved an Economic Development incentive in the amount of $320,000 for the development of Rex Perry Hyundai of Lufkin. City Manager Wright furthered that the representatives of Rex Perry Hyundai committed to an investment of $3,500,000 and a guarantee of twenty-five (25) new full time employees. City Manager Wright stated that the incentive would fund the widening and lighting of Sybil Street that would dead end into the property where the dealership would be located. City Manager Wright furthered that the improvements would assist the dealership with ingress and egress, and reduce traffic on the loop. City Manager Wright concluded that the Resolution authorized Budget Amendment No. 9 appropriating the funding in the amount of $320,000 in the current Fiscal Year for the completion of the project.

Councilmember Torres moved to approve the Resolution as presented. Councilmember Murray seconded the motion and a unanimous vote to approve was recorded.

8. **RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2016-2017 OPERATING BUDGET (BUDGET AMENDMENT NO. 10) RE-APPROPRIATING THE FUNDING FOR THEE LUFKIN POLICE DEPARTMENT - APPROVED**

City Manager Wright stated that the Lufkin Police Department was recently made aware that the electronic sights on the patrol rifles had been recalled due to temperature zero shift, which altered the accuracy of the scopes. City Manager Wright furthered that due to the issue; all of the equipment had been taken out of service and returned for a full refund. City Manager Wright stated that Budget Amendment No. 10 would allocate the refunded money to the appropriate account within the Police Department budget and once the refund was received, replacement electronic sights would be purchased and installed on the patrol rifles. City Manager Wright concluded that Staff recommended City Council approve a Resolution authorizing Budget Amendment No. 10 re-appropriating funding for the Lufkin Police Department.

Councilmember Mark Hicks moved to approve the Resolution as presented. Councilmember Shankle seconded the motion and a unanimous vote to approve was recorded.

9. **AWARD OF BID IN THE AMOUNT OF $166,000 TO J. S. HAREN CONSTRUCTION COMPANY FOR THE REPLACEMENT OF THE BOILER IN DIGESTER NO. 1 AT THE WASTE WATER TREATMENT PLANT - APPROVED.**

City Manager Wright stated that a bid opening was held December 20th for the replacement of the boiler in Digester No. 1 at the Waste Water Treatment Plant. City Manager Wright furthered that there were two (2) bids received with the apparent low bidder being J.S. Haren Construction Company in the amount of $166,000. City Manager Wright stated that the project consisted of equipment, materials and labor to remove and install the new boiler, circulation pumps, control panel and piping in Digester No. 1. City Manager Wright furthered that the budgeted amount for the project was $158,000; therefore Staff contacted the company to discuss how to reduce the cost to the budgeted amount. City Manager Wright stated that by Staff performing the electrical work and removing/reinstalling the roof sky light, the project cost should stay within the budgeted amount. City Manager Wright furthered that once the bid was awarded, a change order would be issued to reduce the project cost. City Manager Wright concluded that Staff recommended City Council award a bid in the amount of $166,000 to the J.S. Haren Construction Company for the replacement of the boiler in Digester No. 1 at the Waste Water Treatment Plant.

Councilmember Hicks moved to approve the award of bid as presented. Councilmember Bonner seconded the motion and a unanimous vote to approve was recorded.

10. **PURCHASE OF SIX (6) PICKUPS IN THE AMOUNT OF $190,407.88 FOR VARIOUS CITY DEPARTMENTS FROM RUSH MEDIUM DUTY TRUCK CENTER THROUGH THE BUY BOARD – APPROVED**

City Manager Wright stated that a total of six (6) pickups were included for purchase in the 2016-2017 Amortization Schedule. City Manager Wright furthered that the purchase included four (4) Ford F250 ¾ ton utility bed trucks in the amount of $36,294.19 each; two of which were slated for the Street Department and one unit for Water Utilities and one unit for Sewer Rehab. City Manager Wright stated that included were two (2) Ford F150 ½ ton standard pickups ($22,415.56 each) for the Parks Department and the Utility Collections. City Manager Wright furthered that the total pricing for the vehicles $190,407.88 and included the four-hundred dollar ($400.00) Buy Board fee. City Manager Wright stated that the existing vehicles would be disposed of through the auction process once the new units were received. City Manager Wright concluded that Staff recommended City Council approve the purchase of six (6) pickups in the amount of $190,407.88 for various City Departments from Rush Medium Duty Truck Center through the Buy Board.

Councilmember Shankle moved to approve the purchases as presented. Councilmember Murray seconded the motion and a unanimous vote to approve was recorded.

11. **PRESENTATION OF THE CITY OF LUFKIN FINANCE COMMITTEE REPORT.**

Finance Director Belinda Southern updated City Council on the City of Lufkin Quarterly Finance Committee Report. Finance Director Southern offered to answer any questions. There were none.

12. **CITY MANAGER REPORT**

City Manager Wright detailed the Financial Status Report, CIP Status Report and the Project Status Report. City Manager Wright summarized Sales Tax, Revenues/Expenditures, Water and Waste Water Revenue, and the Solid Waste and Recycling Fund. City Manager Wright offered to answer questions or review reports as requested. There were none.

Mayor Brown congratulated City Secretary, Kara Atwood for the accomplishment of becoming a Fellow in the Athenian Leadership Society and her continued dedication toward advanced education.

13. **EXECUTIVE SESSION:**

Discussion of pending or contemplated litigation in accordance with Texas Government Code Section 551.071 which provides for consultation with the City Attorney regarding litigation.

Executive session convened at 5:25 p.m. Executive Session recessed at 5:39 p.m. No action was taken.

14. **ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCIL MEMBERS AND STAFF**

City Manager Wright highlighted upcoming events and meetings on the calendar.

15. There being no more business to address the meeting was adjourned at 5:41 p.m.

Bob F. Brown, Mayor

ATTEST:

Kara Atwood, City Secretary